

**New Jersey Department of Education
Office of Educational and Informational Technology
Technology Plan Checklist for NJ School Districts/Charter Schools
July 1, 2004 through June 30, 2007**

[Local District Technology Plan Procedure](#)

New Jersey Department of Education
www.state.nj.us/education

County: _____ School District/Charter School: _____

Grade levels: _____ Date approved by District Board of Ed/or Trustees: _____

District/Charter School web site address: _____

Is the District/Charter School compliant with the Children's Internet Protection Act (CIPA)? (y/n)

Indicate in the first column the page numbers where the item in the second column can be found in the technology plan.

| Page | | NCLB | E-RATE |
|------|---|------|--------|
| | I. EXECUTIVE SUMMARY <i>Include a vision or mission statement</i> | | |
| | II. TECHNOLOGY INVENTORY A. <i>Attach a copy of the 2003 NJDOE School Technology Survey for each school in the district or for the Charter School.</i> | | |
| | B. <i>Describe the District/Charter School's technology inventory needed to improve student academic achievement through 2007 including, but not limited to:</i> <ul style="list-style-type: none"> i. <i>Technology equipment and networking capacity</i> ii. <i>Software used for curricular support and filtering</i> iii. <i>Technology maintenance policy and plans</i> iv. <i>Telecommunications services</i> v. <i>Technical support</i> vi. <i>Facilities infrastructure</i> vii. <i>Other services</i> | | |

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| | C. <i>Include a plan for replacing obsolete computers/technology; include your District's/Charter School's criteria for obsolescence.</i> | | |
| | III. THREE-YEAR GOALS AND OBJECTIVES <i>Describe the specific goals and objectives for using technology to improve student academic achievement aligned with NJ Core Curriculum Content Standards, include goals and objectives for integrating technology (including software and other electronically delivered learning materials) into curricula and instruction. Also include a timeline for such integration.</i> | | |
| | IV. THREE-YEAR IMPLEMENTATION STRATEGIES/ACTIVITY TABLES (July 2004 – June 2007) <i>Describe the implementation strategies and activities that relate to the District/Charter School's goals and objectives. Include strategies and activities that address the following:</i> A. <i>how all students will acquire information technology literacy skills;</i> | | |
| | B. <i>how all students regardless of gender, race, national origin, special need and religious affiliation have equitable access to educational technology;</i> | | |
| | C. <i>how are resources/services/activities coordinated and shared with projects that are funded from federal, state and local sources;</i> | | |
| | D. <i>how are innovative strategies supported and developed for use in the instructional classroom (such as using distance learning for those areas that would not otherwise have access to such courses and curricula due to geographical isolation or insufficient resources);</i> | | |
| | E. <i>how effective use of technology will promote parental involvement and increase communication with parents, including a description of how parents will be informed of the technology being applied in their child's education so that the parents are able to reinforce at home the instruction their child receives at school, and</i> | | |

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| | F. <i>how programs will be developed, where applicable, in collaboration with Adult Literacy service providers.</i> | | |
| | V. FUNDING PLAN (July 2004 – June 2007) <i>Describe a spending plan that includes:</i> A. <i>the supporting resources that include services, other electronically delivered learning materials and print resources that will be acquired to ensure successful and effective uses of technology;</i> | | |
| | B. <i>the projected costs of technologies to be acquired and expenses such as hardware/software, digital curricula, upgrades and other services that will be needed to achieve the goals of this plan, including specific provisions for interoperability among components of such technologies;</i> | | |
| | C. <i>the federal, state, local and other sources of funds used to help ensure that students have access to technology, and</i> | | |
| | D. <i>the federal, state, local and other sources of funds used to help ensure that teachers are prepared to integrate technology effectively into curricula and instruction.</i> | | |
| | VI. PROFESSIONAL DEVELOPMENT <i>Describe the professional development activities for teachers, administrators, and school library media personnel that include:</i> A. <i>how teachers have access to educational technology in their instructional areas (such as using desktops, mobile laptop and wireless units, PDAs);</i> | | |
| | B. <i>the process to identify and modify the core curriculum content area to support the infusion of technology;</i> | | |
| | C. <i>how relevant research is used to integrate technology into curricula and instruction, to improve student academic achievement, as measured by New Jersey's Core Curriculum Content Standards;</i> | | |

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| | D. <i>how ongoing, sustained professional development for all administrators is provided to further the effective use of technology in the classroom or library media center.</i> | | |
| | E. <i>Provide a summary of teacher and library media personnel proficiency in the use of technology within the District/Charter School.</i> | | |
| | F. <i>What professional development needs and barriers have been identified in the District/Charter School as it relates to using technology as part of instruction?</i> | | |
| | G. <i>Based on teacher and library media personnel proficiency and the needs in the District/Charter School for professional development, list and describe ongoing, sustained, high-quality professional development opportunities planned for 2004-2007 include the involvement of all partners associated with professional development in the District/Charter School.</i> | | |
| | VII. EVALUATION PLAN <i>Describe the process and accountability measures that are used to regularly evaluate the extent to which goals, objectives, activities, resources and services are effective in integrating technology into curricula and instruction, students meeting challenging state academic standards, and developing life-long learning skills.</i> | | |

QUESTIONS?

CHECK "FREQUENTLY ASKED QUESTIONS" (FAQ) ON THE NJDOE WEB SITE -
<http://www.nj.gov/njded/techno/localtech/faq.htm>

County: _____ **District/Charter School:** _____

Print Superintendent's/Lead Person's name: _____

Superintendent's/Lead Person's Signature: _____

Phone number: _____ ext: _____ E-mail: _____

Please indicate below the person to contact for questions regarding this technology plan:

Print name & Title: _____

Signature: _____

Phone number: _____ **ext:** _____ E-mail: _____

Review Approvals by the County Coordinating Councils for Distance Learning and Technology:

Print Name & Title: _____

Signature: _____ Date: _____

Print Name & Title: _____

Signature: _____ Date: _____

Print Name & Title: _____

Signature: _____ Date: _____